



DC Kids Ride Free on Metrobus Program Private Schools



School Transit Subsidy Program

DC Kids Ride Free on Metrobus Program

(Private School)



DC One Card Registration Instructions

Website URL Address: <http://www.dconecard.dc.gov>

1. Obtain a DC One Card from a DC One Card Customer Service Center
2. Take DC One Card to ID Administrator for enrollment/activation for the current school year
3. Students must have a valid email address (Note: The email address cannot be used twice)
4. Go to the DC One Card website: <http://www.dconecard.dc.gov>
5. On the main DC One Card website, look for “Register/Manage Your DC One Card” tab and click on the link.
6. Click on the “Register” button
7. Fill out the required information
8. Afterwards, confirm your email address, establish a password and set your secret questions.
9. Check your email account for a DC One Card confirmation link. Click on the link to confirm your email.
10. Sign in using your email address and your previously established password
11. Once you have signed in, scroll down the page to the Student Transit Subsidy Section and click “Check Your Eligibility” to enroll in the Transit Subsidy Program to receive Benefits.
Note: THIS STEP IS REQUIRED TO PURCHASE TRANSIT PASSES

****Students must wait 3 business days (Monday-Friday) before Tapping their DC One Card on Metrobus and DC Circulator**

****Until the free bus pass loads onto the DC One Card students must pay to ride.**

DC One Card Customer Service Center Locations

DC One Card Customer Service Center at Judiciary Square

One Judiciary Square Lobby Level

441 4th Street, NW Washington, DC 20001

Office Hours:

9am-5pm, Monday through Friday, (except District holidays)

Phone: (202) 727-6030

DC One Card Customer Service Center at Deanwood

Deanwood Recreation Center and Library

1350 49th Street, NE Washington, DC 20019

Office Hours:

9am-5pm Monday, Tuesday, Thursday and Friday

12pm-8pm Wednesdays

Phone: (202) 727-0128

DC One Card Customer Service Center at Wilson Aquatic Center

4551 Fort Drive, NW Washington, D.C. 20016

Office Hours:

9am-5 pm Monday, Tuesday, Thursday and Friday

12 pm-8 pm Wednesdays

Phone: (202) 715-7788



Student Transit Subsidy Program

Transit Passes

○ **Monthly Student Pass-\$30.00**

- Pass is valid for a month of unlimited travel on Metrobus and Metrorail for school

○ **10 – Trip Rail Pass-\$9.50**

- Pass is valid for 10 separate trips or 5 round trips on Metrorail

○ **10 – Trip Bus Pass/Bus Tokens-\$7.50 (Students traveling during non Free hours must purchase this pass)**

- Pass is valid for 10 trips on Metrobus




Metro Sales Outlet Locations

Metro Headquarters (Main Entrance)


600 Fifth Street NW Washington, DC 20001

Open Weekdays 9am-3pm

Lost or Stolen DC One Card Procedures

- Call 1-888-SMARTRIP (1-888-762-7874) to report your card lost or stolen.
 - Request a new DC One Card from your school's ID Administrator.
 - Register your replacement card with Metro at www.smartrip.com.
 - Call 1-888-SMARTRIP (1-888-762-7874) to receive a prorated balance (**students DC One Card must be registered**).
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Things that Cause a Negative Balance!

- Riding the bus on the weekends (the Metro bus pass is not valid on weekends).
 - Using the rail pass out of the boundary. The rail pass can only be used in DC stations along with the following stations: Friendship Heights, Capitol Heights, Southern Avenue, Naylor Road, & Silver Spring.
 - After you register on-line and click “Check Your Eligibility” you must wait 24 hours before Tapping your DC One Card on the Metrorail.
 - You must wait 3 business days (Monday-Friday) before Tapping your DC One Card on the Metrobus and DC Circulator.
 - Until your Free passes load onto the DC One Card you must pay for Metrobus or Metrorail.
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DDOT School Transit Subsidy Program

Contact Us

For questions and additional information
please call (202)-673-1740 between
8:15AM and 4:45PM or E-mail us at
school.transit@dc.gov

